



**Executive Board Meeting Minutes – Thursday, November 15th, 2018
Peoria Emergency Telephone Service Board Office, Peoria, IL**

OFFICERS PRESENT:

Attending	Not Attending
President Brent Reynolds	Executive Council Representative Mike O'Connor
1st Vice Ralph Caldwell	Director Steve Rauter
2 nd Vice President Amy Marion	
Secretary Ed Milam	
Treasurer John Mostaccio	
Director Tammy Peterson	
Director Bud Hicks	
Director Brian Drake	
Past President Jeanine Krull	
Pat Hughes, Commercial Advisory	
Frequency Advisor North Bill Carter	
Frequency Advisor South Chris Kindelspire	
Cindy Barbara-Brelle -	

President Brent Reynolds opened the meeting at 1005 hours.

President Brent Reynolds – Thank you to all who drove into Peoria, Congratulations to Amy Marion’s husband Loren for being named Peoria Police Chief.

Comments from Brent – Compliments to Amy Marion and Tammy Peterson for a great IPSTA Conference. For those elected for their 2nd term thank you to all for serving.

1st Vice President Ralph Caldwell – IPSTA Conference was great and many positive comments. Keep an eye on surcharge which will decrease in July 2020, additional legislation on might be needed.

2nd Vice President Amy Marion – IPSTA feedback was positive, many people involved. In regards to the matter of the surcharge, It is going to be important to educate everyone on the situation.

Executive Council Representative Mike O'Connor – No report

Chapter Secretary Ed Milam – Ed Milam reported that we are ending 2018 with about 50 less members than last year at this time. Some are attributed to a cleanup of duplicates in the records but is the first year of late we have not had a membership increase.

Director Steve Rauter – No report at this time.

Director Bud Hicks – Brent Reynolds commented positively on the new Telecommunicator Roundtable Session at IPSTA . Bud added positive comments and looked forward to adding the Telecommunicator day to the 2019 Leadership Forum.

Director Brian Drake – No report at this time

Director Tammy Peterson – The IPSTA Committee wrap up call will be held on 11/20/18.

Past President Jeanine Krull- No report at this time.

APCO International Board of Directors Jason Kern – No report at this time.

North Frequency Coordinator Bill Carter – Bill Carter reported that recently an Industry periodical published there is an LTE coverage tool for your phone. Further discussion continued reference to commercial products which measure for LTE levels.

South Frequency Coordinator Chris Kindlespire – No report at this time.

Commercial Advisory Pat Hughes – Pat Hughes reported the following:

- Pat commented that the vendor area at IPSTA was light on Sunday but great on Monday and Tuesday.
- IPSTA vendor feedback included
 - There was more engagement by attendees on products like CAD, etc.
 - Janel (Indiana) from Word systems gave very positive feedback for IPSTA Conference. She is a member of the National APCO CAC.
- Running the 5k indoors was a great event.
- Would like to setup a Commercial Call late January.

Standing Committee Reports –

State 9-1-1 Administrator Cindy Barbera-Brelle –

- Cindy reported that they are still in RFP development for the statewide network.
- There have been discussions on State Certification with Colonel Walters. It is the opinion that we need Administrative rules and to develop definitions. She feels that Certification will need to be included in legislation in the future. Colonel Walters suggested the startup of a pilot system. This would be done after on-line system would be developed. The participants would be from all parts of the state. Using LEADS is not an option. We do have an LMS system, but it does not have all the components necessary for the certification process. Cindy mentioned the ILEAS system and a discussion continued on the required components. Ralph asked if Cindy would be interested in meeting person with Jim Page ILEAS. Discussion reference to needed components on validation and administrative rules structure and content. Cindy feels that the joint training committee should be drafting the administrative rules. Jeanine agrees with the Committee assisting with the

development of the administrative rules. Brent advised that The Director of ISP District 15 Communications is interested in participating in the training committee. Bud Hicks asked Cindy if the State Police telecommunicators are going to participate in the Certification. Additional discussions on this issue are warranted in the future. Several different scenarios were discussed on certified versus non-certification call flows.

Treasurer John Mostaccio – Treasurers report for November 15th, 2018

ASSETS - Current Assets	
Checking/Savings	
Chase Checking	1,379.69
Chase Savings	61,944.04
Gregg Riddle Scholarship Fund	6,265.89
Scholarship Fund	11,805.50
Total Checking/Savings	81,395.12
Accounts Receivable	
Accounts Receivable	590.00
Total Accounts Receivable	590.00
Other Current Assets	
Northside Community Bank CD #2	7,234.42
Total Other Current Assets	7,234.42
Total Current Assets	89,219.54
Fixed Assets	
300 Equipment	4,293.36
310 Accumulated Depreciation	-2,478.72
Total Fixed Assets	1,814.64
TOTAL ASSETS	91,034.18
LIABILITIES & EQUITY Equity	
Opening Bal Equity	121,403.86
Retained Earnings	-31,428.78
Net Income	1,059.10
Total Equity	91,034.18
TOTAL LIABILITIES & EQUITY	91,034.18

Ralph Caldwell motion to approve the treasurers report as read, 2nd by Tammy Peterson. Motion passed by voice vote.

Old Business –

Website consolidation and refresh – Ed Milam and Brent Reynolds presented a proposal from Civic Plus to Consolidate and Refresh the websites of ILAPCO, INENA, IPSTA and 911ILINFO. **Motion by Ralph Caldwell to approve the contract with Civic Plus in the amount of \$10,127.50. 2nd by Bud Hicks. All Aye .**

Leadership Symposium – Bud Hicks presented his plan for the 2019 Leadership Symposium – split 3 days. March 6, 7, 8 , 2019. Bud advised that he estimates our net costs at \$ 25 per person attending. Discussion on attendance fees, consensus reached on \$ 20.00 per attendee. Bud suggested that we do 2 days in the southern part of the state. Discussion involving sites for our southern members. The southern dates are to be determined but looking at possibly May 21 and 22nd 2019.

APCO Historical Collection – Ed Milam stated he was delighted by the Derek Poarch visit to Bradley University on Thursday, November 8th, 2018. Brent Reynolds related information on the visit and extensive discussion over costs and salaries. Executive Director Poarch will be working on draft contract language with the University Library to formalize an agreement between APCO International and the University Library. Ed Milam requested an expenditure to increase the hard drives in the Network Attached Storage unit at the University. The current unit has 3TB drives and is running out of space. **Bud Hicks made a motion to purchase the Hard Drives at cost not to exceed \$ 1,000.00. 2nd By Tammy Peterson. Motion passed by voice vote**

Bill Carter left the meeting at 1150 hours.
Meeting recess at 1219 hours, Resume at 1245 hours

New Business

2019 Budget development – Board members line item reviewed and developed the entire 2019 budget. A tentative budget was drafted after discussion and will be sent to the Board members.

Brian Drake joined the call at 1330 hours.

Motion to adjourn by Ralph Caldwell, 2nd by Tammy Peterson. Vote carried by voice vote.

Meeting adjourned at 1423 hours

Respectfully submitted:

Ed Milam

Ed Milam
Chapter Secretary