



**Executive Board Meeting Minutes – Thursday, November 16<sup>th</sup>, 2017  
Peoria Country E.T.S.B., Peoria, IL**

**OFFICERS PRESENT:**

<b>Attending</b>	<b>Not Attending</b>
President Brent Reynolds	Executive Council Representative Mike O'Connor
1st Vice Ralph Caldwell	Director Steve Rauter
2 <sup>nd</sup> Vice President Jeannine Thompson	Frequency Advisor South Chris Kindelspire
Treasurer John Mostaccio	
Secretary Ed Milam	
Director Amy Marion	
Director Bud Hicks	
Director Brian Drake	
Past President Jeanine Krull	
Frequency Advisor North Bill Carter	
Pat Hughes, Commercial Advisory	

President Brent Reynolds opened the meeting at 1300 hours.

**Motion by Amy Marion to approve the minutes of the September 14, 2017 Executive Board meeting, 2<sup>nd</sup> by Bud Hicks. Motion carried by voice vote.**

**President Brent Reynolds** – Thank you to everyone who attended IPSTA. I have received many compliments on the content of the Conference. Although no financial information is available Brent feels the Conference was a success. Brent also expressed concerns about the need to speak to member(s) to dispel falsehoods he became aware of during the Conference and specifically prior to the General Membership meeting on Sunday, November 5<sup>th</sup>, 2017. Brent apologized for not being able to travel to Peoria due to agency and family matters. Brent further stated he feels that it is important for Board Members to attend as many Executive Board meetings as possible in person to promote better interaction among Board Members.

**1<sup>st</sup> Vice President Ralph Caldwell** – Ralph serves as the treasurer of the ILEAS Foundation, and was contacted by Jim Paige, reference to investigating ILEAS LMS as a vehicle to provide the Telecommunicator Certification on-line training.

Jeanine Krull joined the call at 1320 hours.

An extensive discussion was held on the Training Standards and Certification. Ralph and Brent expressed concern reference to the Board’s interaction and dealings with ILEAS and the Training Certification. Brent expressed his desire that all Board members involved in the

Training Standards and Certification work together to push this program to completion. Furthermore, Brent stated that his goal for the joint meeting on December 12<sup>th</sup> will go forward with a unified voice. Ralph further stated the topic of Telecommunicator Certification has been mentioned during the most recent SAB meeting. Brent also stated that John Lowder stated we need to be ready to go by February. Amy Marion requested information on other states certification programs and requirements. Jeanine Krull will attempt to provide the information.

**2<sup>nd</sup> Vice President Jeannine Thompson** – No report at this time.

**Executive Council Representative Mike O’Connor** – No report at this time.

**Treasurer John Mostaccio reported the following financial report balances as of November 16, 2017.**

<b>ASSETS</b>	
Current Assets - Checking/Savings	
Chase Checking	1,908.00
Chase Savings	48,771.12
Gregg Riddle Scholarship Fund	5,250.64
Scholarship Fund	11,801.97
Total Checking/Savings	67,731.73
Other Current Assets	
Northside Community Bank CD #1	7,759.20
Northside Community Bank CD #2	7,205.56
Total Other Current Assets	14,964.76
Total Current Assets	82,696.49
Fixed Assets	
300 Equipment	4,293.36
310 Accumulated Depreciation	-2,478.72
Total Fixed Assets	1,814.64
<b>TOTAL ASSETS</b>	<b>84,511.13</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Opening Bal Equity	121,403.86
Retained Earnings	-36,904.26
Net Income	11.53
Total Equity	84,511.13
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>84,511.13</b>

**Chapter Secretary Ed Milam** – No report

**Director Steve Rauter** – No report

**Director Amy Marion** – Thanks to everyone for their help during the Conference especially Jeannine Thompson for her work on signage and Pat Hughes for his work with vendors.

**Director Brian Drake** – Met Wendy at the IPSTA Conference and contacted with the entire Committee via email. Brian also asked the Board for input on Committee goals. Brent spoke on past successful activities of the Committee. Brent felt some basic goals need to be set for the Committee this next year. We also need to examine reasonable solutions for the development of audio visual media.

**Past President Jeanine Krull** – No report,

**Frequency Advisor Bill Carter** – Region 13 has 2 openings for their board.

**Director Bud Hicks** – Working on APCO International Standards Committee on Quality Assurance standards. Cyber Security Standards needs additional Committee members.

Jeanine Krull and Bill Carter left the call at 1400 hours

**Commercial Advisor Pat Hughes** – Vendors Survey from IPSTA revealed the following information: Sunday is great, Monday is ok, less people but more people doing in-depth investigation of products and services. The Tuesday is weak, looking for ideas on how to get more traffic to the vendor area on Tuesday.

**Frequency Advisor Chris Kindelspire** – No report

### **Committee Reports**

**Legislative** – Ralph had no report. Thank you for the awards at the IPSTA Conference.

### **Old Business - None**

### **New Business –**

**2018 Budget** – The Board reviewed, discussed and adjusted the draft 2018 budget as presented by President Reynolds. The draft budget was created and will be sent out to the board. The proposed modified budget will be approved at a later meeting.

Pat Hughes left the meeting at 1445 hours

Brent Reynolds made several suggestions for budget creation for 2019. Committee budget requests by August 1<sup>st</sup>,2018. Would like the Board to meet on the Sunday morning at IPSTA Conference. We discussed the pro's and con's of this idea.

John Mostaccio left the meeting at 1606 hours

**Motion by Brian Drake to adjourn the meeting, 2<sup>nd</sup> by Ralph Caldwell. Motion carried by voice vote.**

Meeting adjourned at 1608 hours.

Respectfully submitted:

*Ed Milam*

Ed Milam  
Chapter Secretary  
Illinois Chapter of APCO International

Attachments: 2018 Budget

**Illinois Chapter of APCO**  
**2018 Budget**  
 January through December 2018

	Jan - Dec 18
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
600 IPSTA Conference	27,500.00
601 Membership	11,000.00
602 Dividends & Interest	0.00
603 Advertising	0.00
604 Donations	0.00
605 Meetings	
605.01 - Meetings Corporate	500.00
605.02 Meetings - Membership	600.00
<b>Total 605 Meetings</b>	<b>1,100.00</b>
606 Training	4,500.00
608 Miscellaneous Revenue	0.00
609 Special Event Lic Plates	0.00
610 PSA Committee	5,000.00
611 Heritage	0.00
612 Reimbursements	0.00
613 G Riddle Scholarship Fund	1,000.00
699 Uncategorized Income	0.00
Uncategorized Income	0.00
<b>Total Income</b>	<b>50,100.00</b>
<b>Expense</b>	
702 Membership	
702-01 Membership Dues	1,012.00
<b>Total 702 Membership</b>	<b>1,012.00</b>
703 Legal & Professional Fees	
703-01 Tax Preperation	725.00
703-02 Legal	500.00
703-03 Speakers	8,000.00
703-04 Accountant Review	500.00
703-05 NG911	0.00
703-06 Legislative Initiative	500.00
703-07-01 Taxes - Federal	0.00
703-07-02 Taxes State	0.00
703-08 Electronic Voting	320.00
703-09 Lobbyist	5,000.00
703-10 State Certification	0.00
703-99 Miscellaneous	750.00
<b>Total 703 Legal &amp; Professional Fees</b>	<b>16,295.00</b>
704 Supplies & Services	
704-01 Computer, Comp Supplies	600.00
704-02 Office Supplies	50.00
704-03 Postage	50.00
704-04 Printing	50.00
704-06 Food & Beverage	2,000.00
704-07 Door Prizes	0.00
704-08 Awards,Plaques/Scholarsh	
704-08.01 Otto Rhoades Schlr	0.00
704-08.02 APCO Conference Award	3,500.00
704-08.03 Other Awards, Plaques	300.00
704-08.04 B Cortina Scholarship	0.00
<b>Total 704-08 Awards,Plaques/Scholarsh</b>	<b>3,800.00</b>

**Illinois Chapter of APCO**  
**2018 Budget**  
 January through December 2018

	<u>Jan - Dec 18</u>
704-08.05 G Riddle Scholarship	2,000.00
704-09 Room, A/V Rental	200.00
704-10 Exhibition	0.00
704-11 Teleconferencing	1,000.00
704-12 Web Site Design & Maint	1,800.00
704-99 Miscellaneous	0.00
<b>Total 704 Supplies &amp; Services</b>	<b>11,550.00</b>
<b>705 Travel Expenses</b>	
705-01 Registration Fees	1,000.00
705-02 Lodging	4,500.00
705-03 Food & Beverage	1,500.00
705-04 Airfare or Mileage	1,000.00
705-05 Parking/Ground Trans	200.00
705-06 IPSTA Conf Officers Exp	5,000.00
705-07 Legislative Comm Exp	3,500.00
705-99 Miscellaneous	0.00
<b>Total 705 Travel Expenses</b>	<b>16,700.00</b>
<b>706 Donations</b>	
706-01 Bradley University	0.00
706-02 Headquarter Bldg Fund	0.00
706-03 APCO Silent Key Fund	500.00
706-04 Heritage Foundation	0.00
706-06 Sunshine Fund	500.00
706-07 IL Emergency Aid Fund	250.00
706-99 Miscellaneous	0.00
<b>Total 706 Donations</b>	<b>1,250.00</b>
<b>707 Misc Chapter Expenses</b>	
707-01 Bank Fees	
707-01.01 PayPal Fees	200.00
707-01 Bank Fees - Other	0.00
<b>Total 707-01 Bank Fees</b>	<b>200.00</b>
707-02 Corporation Fees	10.00
707-03 Chapter Promotion	
707-03.01 State Fair Promotion	750.00
707-03.02 Pins & Coins	0.00
707-03 Chapter Promotion - Other	0.00
<b>Total 707-03 Chapter Promotion</b>	<b>750.00</b>
707-04 Liability Insurance	1,400.00
707-05 Special Event Lic Plates	0.00
707-06 PSA Committee	5,000.00
707-07 Intl APCO Ofcr Election	500.00
707-08 Narrowbanding Expenses	0.00
707-10 IL TERT	500.00
707-11 Intl APCO President Acct	0.00
707-12 Board Apparel	500.00
707-99 Miscellaneous	0.00
<b>Total 707 Misc Chapter Expenses</b>	<b>8,860.00</b>

**Illinois Chapter of APCO**  
**2018 Budget**  
January through December 2018

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	<u>Jan - Dec 18</u>
708 Historical Collection Exp	
708-01 Computer & Computer Supp	250.00
708-02 Office Supplies	25.00
708-03 Heritage Foundation	1,250.00
708-04 Travel	1,000.00
708-05 Library Special Collecti	0.00
708-06 Cloud/Technology Program	1,500.00
708-99 Miscellaneous	0.00
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<b>Total 708 Historical Collection Exp</b>	<b>4,025.00</b>
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<b>Total Expense</b>	<b>59,692.00</b>
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<b>Net Ordinary Income</b>	<b>-9,592.00</b>
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<b>Net Income</b>	<b><u><u>-9,592.00</u></u></b>